

City of West Liberty Public Library Board of Trustees

Minutes for May 18, 2011 Meeting Corrected

Recorded by Sharon "Carly" Duytschaver

The meeting was called to order at 7:05 PM by President Conrad Gregg . Those in attendance were: Director Janette McMahon, Library Board members Conrad Gregg, Melissa Ward, Manuel Rodriquez, Sharon "Carly" Duytschaver, and Richard Heath. Absent was Connie Hamilton. No members of the public were in attendance.

The agenda were approved with a motion from Melissa Ward, seconded by Richard Heath.

The minutes were received and filed with a motion from Manuel Rodriquez seconded by Melissa Ward.

The financial report was received and filed with a motion from Sharon "Carly" Duytschaver, seconded by Manuel Rodriquez.

The Director's report was given. Janette met with the Nichol's City Council. She is going to put together numbers to determine a fee for a contract with the City of Nichols. Currently Nichols pays \$800 for services to Musser Public Library in Muscatine. Atalissa pays \$1000 to West Liberty for library services, since Nichols has a greater population than Atalissa, their fee will probably be higher than the amount they now pay.

The new After School Learning Curve (ASLC) program and summer reading program information has all been printed and released to the schools. Many classes have toured the library and sign up is going well. The director's report was accepted with a motion from Melissa Ward, seconded by Richard Heath.

There were no announcements from the Friends of the Library, but the Book and Bake sale went well.

Old Business: Prater Landscaping has started work by cleaning out the back of the library where the moisture has been collecting. That area will be the last area completed in the plan due to the construction.

Shrive-Hattery was at the City Council meeting to answer questions. The Council approved the construction and the first phase will begin soon.

New Business:

Item A The Local History Sharing Policy was considered. There were no changes recommended by the director. This action was approved with a motion from Melissa Ward, seconded by Manuel Rodriquez.

Item B The technology plan was discussed. A replacement plan is recommended for outdated technology to keep things current. New printers/copiers are needed to print bigger posters to avoid having to pay to an outside source for printing costs. Purchases should be able to be made within the library budget.

Item C The board discussed the needed Community Survey. Janette will bring more information to the next meeting from the Public Library Association.

Item D FY 2011-2012 discussion The group reviewed the use of tutor.com vs. Learning Express. The cost of tutor.com is \$30.67 per person. Many of the users seem to be from the age group who received instruction in high school a few years ago. Hopefully we can get into the schools again to promote the program so usage will continue. Learning Express does not have the live on line tutor chat component, so the library will not consider change programs as of date.

The director wishes to move \$4300 of funds from travel to Continuing Education so that Janette will be about to take the Project Management class through Kirkwood that will be beneficial for upcoming grants. This change was approved with a motion by Melissa Ward, seconded by Richard Heath.

Item E The date for June meeting will be June 8, due to Janette's vacation and the need for quick response to the construction needs or updates for Shrive-Hattery. This change was approved with a motion by Melissa Ward, seconded by Richard Heath.

The meeting was adjourned at 8:25 PM after a motion by Richard Heath seconded by Manuel Rodriquez.

Respectfully submitted,

Sharon "Carly" Duytschaver