

**City of West Liberty Public Library
Notice and Call of Public Meeting
West Liberty Public Library Board of Trustees
June 18, 2025, at 7 pm:
West Liberty Public Library
Lower-Level Meeting Room**

That the above-mentioned governmental body will meet at the date, time, and place about set out. The tentative agenda for said meeting is as follows:

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Minutes**
- IV. Public Discussion**
- V. Financial Report**
- VI. Director's Report**
- VII. Announcements from Members**
- VIII. Old Business**
 - 1. Security Cameras**
- IX. New Business**
- X. Adjourn Meeting**

Next meeting is Wednesday, August 20, at 7 pm.

City of West Liberty Public Library
West Liberty Public Library Board of Trustees
Regular Meeting Minutes from May 21, 2025
West Liberty Public Library Lower-Level Meeting Room

Present at Meeting:

Trustees: Hannah Chesmore-Potts- acting as president, Brianna Harvey, Ken Brooks, Rachel Morrison, Sergio Guerrero-Ibarra

Library Assistant Director: Ali Oepping

- I. Call to Order 19:12**
- II. Approval of Agenda:** Motion to approve by Member Morrison, Second by Harvey, **4-0**
- III. Approval of Minutes:** January, February, and April- Motion to approve by Morrison, Second by Guerrero-Ibarra, **4-0**
- IV. Public Discussion:**
 - A. 2025 Summer Reading Program
- V. Financial Report:**
 - A. New invoice to fix the roof- board recommends looking for someone more local in the future if permitted
 - B. Motion to approve expenses and pay by Member Gerrero-Ibarra, Second by Morrison **4-0**
- VI. Director's Report:** Given by Oepping
- VII. Announcements from Members:**
 - A. Chesmore-Potts will be moving likely before the September meeting.
 - B. Capital Campaign- spoke with Ryan Trust- will be doing something, but want to wait for progression. Discussion on how we may advertise at the fair- maybe the Democratic and Republican parties
- VIII. Old Business:**
 - A. Updated Exterior Security Quotes
 - i. There are concerns about using the remainder of the budget from the pre-renovation funds if we will need to prioritize a potential bigger roof issue.
 - ii. Table this until June
- IX. New Business:**
 - A. None
- X. Adjourn Meeting:** Motion by Morrison, Second by Brooks, **4-0**



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 00029 - Baker & Taylor Books										Vendor Total: 1,088.90
2039066678	Invoice	6/2/2025	6/2/2025	7/2/2025	6/2/2025	397.57	0.00	0.00	0.00	✓397.57
May Book & AV purchases- Library	AP - BANK IN WEST LIBERTY				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
May Book & AV purchases- Library	N/A		0.00	0.00	397.57	0.00	0.00	0.00	397.57	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-6-410-2-65020 ✓	Books/Audiovisual/Materials				397.57	100.00%				
Vendor: 15223752										Vendor Total: 691.33
15223752	Invoice	6/2/2025	6/2/2025	7/2/2025	6/2/2025	691.33	0.00	0.00	0.00	✓691.33
April 2025 Statement for Books, AV Materi...	AP - BANK IN WEST LIBERTY				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
April 2025 Statement for Books, AV Mat	N/A		0.00	0.00	691.33	0.00	0.00	0.00	691.33	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-6-410-2-65020 ✓	Books/Audiovisual/Materials				691.33	100.00%				
Vendor: 01204 - D.C. Taylor Co										Vendor Total: 1,297.50
1436	Invoice	6/2/2025	6/2/2025	7/2/2025	6/2/2025	1,297.50	0.00	0.00	0.00	✓1,297.50
Leak evaluation & repairs on 05.07.25- Lib...	AP - BANK IN WEST LIBERTY				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Leak evaluation & repairs on 05.07.25-	N/A		0.00	0.00	1,297.50	0.00	0.00	0.00	1,297.50	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-6-410-2-63100 ✓	Building & Grounds Maintenance				1,297.50	100.00%				
Vendor: 01713 - Marco Technologies LLC										Vendor Total: 391.83
127720466	Invoice	6/2/2025	6/2/2025	7/2/2025	6/2/2025	83.70	0.00	0.00	0.00	✓83.70
Library Contract- Library	AP - BANK IN WEST LIBERTY				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Library Contract- Library	N/A		0.00	0.00	83.70	0.00	0.00	0.00	83.70	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-6-410-2-64150 ✓	Rentals & Leases				83.70	100.00%				
Vendor: 555255116										Vendor Total: 308.13
555255116	Invoice	6/2/2025	6/2/2025	7/2/2025	6/2/2025	308.13	0.00	0.00	0.00	✓308.13
May Inv for Contract Payment- Library	AP - BANK IN WEST LIBERTY				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
May Inv for Contract Payment- Library	N/A		0.00	0.00	308.13	0.00	0.00	0.00	308.13	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-6-410-2-64150 ✓	Rentals & Leases				308.13	100.00%				
Vendor: 00114 - Veenstra & Kimm Inc										Vendor Total: 4,200.00
6422-3	Invoice	6/2/2025	6/2/2025	7/2/2025	6/2/2025	4,200.00	0.00	0.00	0.00	✓4,200.00
WL Library Remodel 2025- Library	AP - BANK IN WEST LIBERTY				No					

Payable Register

Packet: APPKT00184 - Library Claims 06.02.2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WL Library Remodel 2025- Library	N/A		0.00	0.00	4,200.00	0.00	0.00	0.00	4,200.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-6-410-3-67280 ✓	Capital Improvements				4,200.00	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	6	6,978.23	0.00	0.00	0.00	6,978.23	0.00	6,978.23
	Grand Total:	6,978.23	0.00	0.00	0.00	6,978.23	0.00	6,978.23

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
001-6-410-2-63100	Building & Grounds Maintenance	1,297.50
001-6-410-2-64150	Rentals & Leases	391.83
001-6-410-2-65020	Books/Audiovisual/Materials	1,088.90
001-6-410-3-67280	Capital Improvements	4,200.00
	Total:	6,978.23



City of West Liberty, IA

Check Register

Packet: APPKT00184 - Library Claims 06.02.2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-BANK IN WEST LIBERTY						
00029	Baker & Taylor Books	06/02/2025	Regular	0.00	1,088.90	714899
01204	D.C. Taylor Co	06/02/2025	Regular	0.00	1,297.50	714900
01713	Marco Technologies LLC	06/02/2025	Regular	0.00	391.83	714901
00114	Veenstra & Kimm Inc	06/02/2025	Regular	0.00	4,200.00	714902

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	4	0.00	6,978.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	6	4	0.00	6,978.23

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2025	6,978.23
			<u>6,978.23</u>



MARCO TECHNOLOGIES LLC
 PO BOX 790448
 ST LOUIS, MO 63179-0448
 ADDRESS SERVICE REQUESTED

000025589 TUSB01DD060725080570 01 01000000 018995 002



ACCOUNTS PAYABLE
 WEST LIBERTY CITY OF
 400 N SPENCER ST
 WEST LIBERTY, IA 52776-1355

INVOICE NUMBER 557505815

DUE DATE
07/01/2025

TOTAL DUE
\$626.16

PLEASE REFERENCE INVOICE # ON YOUR CHECK

PLEASE RETURN THIS PORTION WITH REMITTANCE PAYABLE TO:



MARCO TECHNOLOGIES LLC
 PO BOX 790448
 ST LOUIS, MO 63179-0448

790448 557505815 000062616



MARCO TECHNOLOGIES LLC
 PO BOX 790448
 ST LOUIS, MO 63179-0448
 800-828-8246
 CUSTOMERSUPPORT@ONLINECOMMENT.COM

DATE OF INVOICE 06/07/2025
 INVOICE NUMBER 557505815
 Customer Credit Account Number 1696634

DUE DATE
07/01/2025

TOTAL DUE
\$626.16

PAGE 1 OF 3

FOR ADDRESS CORRECTIONS AND INVOICE INQUIRIES, PLEASE CONTACT US AT 800-828-8246

MESSAGES

SAVE TIME : CHAT WITH A REPRESENTATIVE AND MAKE QUICK AND EASY ONLINE PAYMENTS BY VISITING
[HTTPS://FINANCING.EPORTALDIRECT.COM](https://financing.eportal.direct.com)

THE TARIFF AND INFLATIONARY ASSESSMENT FEE SHOWN BELOW WAS IMPLEMENTED TO SHARE IN THE RISING COST OF
 MAINTENANCE AND SUPPLIES NEEDED TO SUPPORT YOUR EQUIPMENT.

THE TARIFF AND INFLATIONARY ASSESSMENT FEE SHOWN BELOW WAS IMPLEMENTED TO SHARE IN THE RISING COST OF
 MAINTENANCE AND SUPPLIES NEEDED TO SUPPORT YOUR EQUIPMENT.

CONTRACT NUMBER	DATE	DESCRIPTION	AMOUNT
BALANCE FORWARD			
GRP POOL 177167	05/01/2025 - 06/01/2025	CONTRACT PAYMENT	181.78
GRP POOL 181657	05/01/2025 - 06/01/2025	CONTRACT PAYMENT	71.06
500-0729036-000	04/06/2025	LATE CHARGES	18.18
500-0729036-001	04/06/2025	LATE CHARGES	7.11
	06/01/2025	MARCO SUPPORT DESK	10.00
	06/01/2025	SUPPLY FREIGHT	20.00
CURRENT CHARGES DUE			
GRP POOL 177167 POOL 5 B&W	06/01/2025 - 07/01/2025	CONTRACT PAYMENT	181.78
		WEST LIBERTY CITY OF 400 N SPENCER ST WEST LIBERTY, IA 52776-1355	

00025589 26561 0001-0002 DUS501DD060725080574 00 L 00018995 STNDSOCME

11

00025589 26561 0001-0002 DUSBO1DD060725080574 00 L 00018995 STINDSCOME



MARCO TECHNOLOGIES LLC
 PO BOX 790448
 ST LOUIS, MO 63179-0448
 800-828-8246
 CUSTOMERSUPPORT@ONLINECOMMENT.COM

DATE OF INVOICE 06/07/2025
 INVOICE NUMBER 557505815
 Customer Credit Account Number 1696634

DUE DATE
07/01/2025

TOTAL DUE
\$626.16

FOR ADDRESS CORRECTIONS AND INVOICE INQUIRIES, PLEASE CONTACT US AT 800-828-8246

CONTRACT NUMBER	DATE	DESCRIPTION	AMOUNT
500-0729036-000		KONICA MINOLTA C360I COPIER SERIAL NUMBER AA2J013011531BW	
POOL 6 COLOR		WEST LIBERTY CITY OF 400 N SPENCER ST WEST LIBERTY, IA 52776-1355	
500-0729036-000		KONICA MINOLTA C360I COPIERS-CPC SERIAL NUMBER AA2J013011531COLOR	
GRP POOL 181657 POOL 12 PRINTER	06/01/2025 - 07/01/2025	CONTRACT PAYMENT	71.06
500-0729036-001		HP E47528F COPIER SERIAL NUMBER CNCRS3T78VBW	
POOL 13 PRINTER		WEST LIBERTY CITY OF 400 N SPENCER ST WEST LIBERTY, IA 52776-1355	
500-0729036-001		HP E47528F COPIERS-CPC SERIAL NUMBER CNCRS3T78VCOLOR	
500-0729036-000	06/06/2025	LATE CHARGES	18.78



MARCO TECHNOLOGIES LLC
 PO BOX 790448
 ST LOUIS, MO 63179-0448
 800-828-8246
 CUSTOMERSUPPORT@ONLINECOMMENT.COM

DATE OF INVOICE 06/07/2025
 INVOICE NUMBER 557505815
 Customer Credit Account Number 1696634

DUE DATE
07/01/2025

TOTAL DUE
\$626.16

FOR ADDRESS CORRECTIONS AND INVOICE INQUIRIES, PLEASE CONTACT US AT 800-828-8246

CONTRACT NUMBER	DATE	DESCRIPTION	AMOUNT
500-0729036-001	07/01/2025	TARIFF AND INFLATIONARY ASSMT FEE	6.00
	06/06/2025	LATE CHARGES	7.41
	07/01/2025	MARCO SUPPORT DESK	10.00
	07/01/2025	SUPPLY FREIGHT	20.00
	07/01/2025	TARIFF AND INFLATIONARY ASSMT FEE	3.00

*****A LATE CHARGE WILL BE ASSESSED IF PAYMENT IS NOT RECEIVED BY DUE DATE.*****

000025599 26562 0002-0002 DUSB01D0060725080574 00 L 00018995 STNDSOME

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

WEST LIBERTY PUBLIC LIBRARY

4503 1 MB 0.617 P:4503 / T:13 / S1:0 / S2:0


WEST LIBERTY PUBLIC LIBRARY
 400 N SPENCER ST
 WEST LIBERTY IA 52776-1355

SEND PAYMENT TO:

 Baker & Taylor
 P.O. Box 277930
 Atlanta, GA 30384-7930

ACCOUNT #	STATEMENT DATE	PAGE #
L5223752	05/31/25	1

ACCOUNT #	STATEMENT DATE	PAGE #
L5223752	05/31/25	1

ITEM NUMBER	ITEM DATE	NET DUE BY	PURCHASE ORDER CROSS REFERENCE	ITEM AMOUNT	BALANCE
0003304059	091724	091724	2038487468	38.17-	38.17-
0003306027	100924	100924	203859710	13.11-	51.28-
2038984243	040725	050725	REQ-APR25	98.62	47.34
2038999329	041025	051025	AOA-FEB25	285.79	333.13
2039009537	041725	051725	AOA-JAN25	323.23	656.36
2039029847	042825	052825	REQ-OCT24	34.97	691.33
2039056131	050725	060625	AOA-JAN25	532.05	1,223.38
2039066678	051225	061125	SSC-APR2025	397.57	1,620.95
2039081762	051925	061825	REQ-APR25	59.26	1,680.21
2039079822	052025	061925	AOA-FEB25	1,324.36	3,004.57
2039101788	053025	062925	AOA-MAY25	170.59	3,175.16

ITEM NUMBER	ITEM DATE	AMOUNT
0003304059	091724	38.17-
0003306027	100924	13.11-
2038984243	040725	98.62
2038999329	041025	285.79
2039009537	041725	323.23
2039029847	042825	34.97
2039056131	050725	532.05
2039066678	051225	397.57
2039081762	051925	59.26
2039079822	052025	1,324.36
2039101788	053025	170.59

PLEASE FORWARD ALL REMITTANCE DETAIL FOR ACH, WIRES & DRAFTS TO:

FAX: 704.998.3314 ATTN: Cash or email DL-ARSupport@baker-taylor.com
QUESTIONS REGARDING YOUR STATEMENT?
CALL 704.998.3399 OR 800.340.5370

PLEASE INCLUDE ACCOUNT # ON CHECK

 TO ENSURE PROPER CREDIT RETURN THIS REMITTANCE
 ADVICE WITH PAYMENT TO THE ADDRESS ABOVE

CURRENT	1-30 PAST DUE	31-60 PAST DUE	60+ PAST DUE	TOTAL
2,483.83	742.61	0.00	51.28-	3,175.16

STATEMENT BALANCE
\$ 3,175.16 USD

KEEP THIS COPY FOR YOUR RECORDS

 Review invoices and statements and track orders 24/7 with Online Customer Support at www.bt01.com/ocs.cfm

Customer ID	Invoice number	Date
6497-1086	06497CP25173931	May 31, 2025



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 West Liberty Public Library
 400 N. Spencer St
 West Liberty, IA 52776

Sold to:
 West Liberty Public Library
 400 N. Spencer St
 West Liberty, IA 52776

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Budget name	Format	Items	Subtotal	Tax amount	Total
Audiobook titles	Audiobook	50	\$213.32 USD	\$0.00 USD	\$213.32 USD

Total items: 50 **Subtotal:** \$213.32 USD

Tax amount: \$0.00 USD

Total: **\$213.32 USD**

Amount due: **\$213.32 USD**

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** *Your saved bank account or credit card information can only be used by you.*
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:

PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

Please include remittance details with your payment or send remittance details to invoicing@overdrive.com, including your customer ID number and invoice numbers.

Bank Name & Branch: The Huntington National Bank
 7 Easton Oval
 17 South High Street
 Columbus, Ohio
 USA
 Account Name: OverDrive, Inc.
 Account Number: 01661616573
 ACH ABA Routing Number: 041000153
 Wire Routing Number: 044000024
 Swift Code: HUNTUS33

Customer ID			Invoice number						Date				
6497-1086			06497CP25173931						May 31, 2025				

#	ISBN	Title	Publisher	Format	Audience	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Added by	Notes
1	9781400211845	I Want to Trust You, but I Don't	Thomas Nelson		Adult Nonfiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
2	9780593946299	Junie	Books on Tape		Adult Fiction	CPC	\$9.50 USD	1	\$9.50 USD	0.00%	\$0.00 USD	\$9.50 USD	Allie Paarsmith	
3	9781705298657	The Things We Leave Unfinished	Tantor Media, Inc		Adult Fiction	CPC	\$2.74 USD	1	\$2.74 USD	0.00%	\$0.00 USD	\$2.74 USD	Allie Paarsmith	
4	9780063159495	Good Inside	HarperCollins		Adult Nonfiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
5	9781442367241	Moving Target	Simon & Schuster Audio		Adult Fiction	CPC	\$3.99 USD	1	\$3.99 USD	0.00%	\$0.00 USD	\$3.99 USD	Allie Paarsmith	
6	9780739346242	Second Chance	Books on Tape		Adult Fiction	CPC	\$4.28 USD	1	\$4.28 USD	0.00%	\$0.00 USD	\$4.28 USD	Allie Paarsmith	
7	9780593914243	The Empusium	Books on Tape		Adult Fiction	CPC	\$9.50 USD	1	\$9.50 USD	0.00%	\$0.00 USD	\$9.50 USD	Allie Paarsmith	
8	9798368996011	A Midlife Baby	Hansson Publishing		Adult Fiction	CPC	\$2.89 USD	1	\$2.89 USD	0.00%	\$0.00 USD	\$2.89 USD	Allie Paarsmith	
9	9780525633112	Your Second Life Begins When You Realize You Only Have One	Books on Tape		Adult Fiction	CPC	\$5.70 USD	1	\$5.70 USD	0.00%	\$0.00 USD	\$5.70 USD	Allie Paarsmith	
10	9781664916746	The Convent's Secret	C.J. Archer		Adult Fiction	CPC	\$2.89 USD	1	\$2.89 USD	0.00%	\$0.00 USD	\$2.89 USD	Allie Paarsmith	
11	9781982562694	Watership Down	Blackstone Publishing		Juvenile Fiction	CPC	\$3.00 USD	1	\$3.00 USD	0.00%	\$0.00 USD	\$3.00 USD	Allie Paarsmith	
12	9780593668610	The Golden Doves	Books on Tape		Adult Fiction	CPC	\$9.50 USD	1	\$9.50 USD	0.00%	\$0.00 USD	\$9.50 USD	Allie Paarsmith	
13	9781488235733	Blood of Hercules	HarlequinAudio		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
14	9780062202000	Unravel Me	HarperCollins		Young Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
15	9798890558398	The Reckoning, Part 2	GraphicAudio		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
16	9781250855794	Hidden Pictures	Macmillan Audio		Adult Fiction	CPC	\$3.99 USD	1	\$3.99 USD	0.00%	\$0.00 USD	\$3.99 USD	Allie Paarsmith	
17	9780593787380	A Sea of Unspoken Things	Books on Tape		Adult Fiction	CPC	\$8.55 USD	2	\$17.10 USD	0.00%	\$0.00 USD	\$17.10 USD	Allie Paarsmith	
18	9781705057162	Joy	Recorded Books, Inc.		Adult Fiction	CPC	\$3.25 USD	1	\$3.25 USD	0.00%	\$0.00 USD	\$3.25 USD	Allie Paarsmith	
19	9781515931881	Tempt Me	Tantor Media, Inc		Adult Fiction	CPC	\$2.39 USD	1	\$2.39 USD	0.00%	\$0.00 USD	\$2.39 USD	Allie Paarsmith	
20	9780785232261	The British Booksellers	Thomas Nelson		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
21	9781442382060	A Last Goodbye	Simon & Schuster Audio		Adult Fiction	CPC	\$1.99 USD	1	\$1.99 USD	0.00%	\$0.00 USD	\$1.99 USD	Allie Paarsmith	
22	9781667071251	Six Feet Deep Dish	Spotify Audiobooks		Adult Fiction	CPC	\$4.55 USD	1	\$4.55 USD	0.00%	\$0.00 USD	\$4.55 USD	Allie Paarsmith	
23	9781705085073	Iron Flame	Recorded Books, Inc.		Adult Fiction	CPC	\$5.45 USD	1	\$5.45 USD	0.00%	\$0.00 USD	\$5.45 USD	Allie Paarsmith	
24	9780062802781	Those Other Women	HarperAudio		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
25	9780063315129	Once More from the Top	HarperCollins		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
26	9781515931942	Teach Me	Tantor Media, Inc		Adult Fiction	CPC	\$2.39 USD	1	\$2.39 USD	0.00%	\$0.00 USD	\$2.39 USD	Allie Paarsmith	
27	9781494524920	A Grave Matter	Tantor Media, Inc		Adult Fiction	CPC	\$2.74 USD	1	\$2.74 USD	0.00%	\$0.00 USD	\$2.74 USD	Allie Paarsmith	
28	9780062660930	The Fifth Letter	HarperAudio		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
29	9780451483928	Twilight / Life and Death	Books on Tape		Young Adult Fiction	CPC	\$7.50 USD	1	\$7.50 USD	0.00%	\$0.00 USD	\$7.50 USD	Allie Paarsmith	

Customer ID			Invoice number					Date				
6497-1086			06497CP25173931					May 31, 2025				

30	9780593748442	I Heard a Fly Buzz When I Died	Books on Tape		Adult Fiction	CPC	\$7.60 USD	1	\$7.60 USD	0.00%	\$0.00 USD	\$7.60 USD	Allie Paarsmith	
31	9798368991344	Lady of Darkness	Tractors & Heels LLC		Adult Fiction	CPC	\$2.39 USD	1	\$2.39 USD	0.00%	\$0.00 USD	\$2.39 USD	Allie Paarsmith	
32	9798868637360	Rain of Shadows and Endings	Tractors & Heels LLC		Adult Fiction	CPC	\$2.47 USD	1	\$2.47 USD	0.00%	\$0.00 USD	\$2.47 USD	Allie Paarsmith	
33	9781538503553	Love Thy Body	Blackstone Publishing		Adult Nonfiction	CPC	\$3.00 USD	1	\$3.00 USD	0.00%	\$0.00 USD	\$3.00 USD	Allie Paarsmith	
34	9798890551047	Fourth Wing, Part 1	GraphicAudio		Adult Fiction	CPC	\$3.24 USD	1	\$3.24 USD	0.00%	\$0.00 USD	\$3.24 USD	Allie Paarsmith	
35	9798368953502	Lady of Shadows	Tractors & Heels LLC		Adult Fiction	CPC	\$2.39 USD	1	\$2.39 USD	0.00%	\$0.00 USD	\$2.39 USD	Allie Paarsmith	
36	9781666527025	The Wife Upstairs	Dreamscape Media		Adult Fiction	CPC	\$2.89 USD	1	\$2.89 USD	0.00%	\$0.00 USD	\$2.89 USD	Allie Paarsmith	
37	9781488204074	The One	HarlequinAudio		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
38	9781622316359	The Strangler Vine	HighBridge		Adult Fiction	CPC	\$5.45 USD	1	\$5.45 USD	0.00%	\$0.00 USD	\$5.45 USD	Allie Paarsmith	
39	9780593951439	Deep End	Books on Tape		Adult Fiction	CPC	\$9.50 USD	1	\$9.50 USD	0.00%	\$0.00 USD	\$9.50 USD	Allie Paarsmith	
40	9781977327000	Barbarian Mine	Tantor Media, Inc		Adult Fiction	CPC	\$2.29 USD	1	\$2.29 USD	0.00%	\$0.00 USD	\$2.29 USD	Allie Paarsmith	
41	9780593400272	MeatEater's Campfire Stories	Books on Tape		Adult Nonfiction	CPC	\$6.65 USD	1	\$6.65 USD	0.00%	\$0.00 USD	\$6.65 USD	Allie Paarsmith	
42	9780593456958	The God of Lost Words	Books on Tape		Adult Fiction	CPC	\$9.50 USD	1	\$9.50 USD	0.00%	\$0.00 USD	\$9.50 USD	Allie Paarsmith	
43	9780063283138	Flashpoint	HarperCollins		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	
44	9781705057148	Trial by Fire	Recorded Books, Inc.		Adult Fiction	CPC	\$3.50 USD	1	\$3.50 USD	0.00%	\$0.00 USD	\$3.50 USD	Allie Paarsmith	
45	9781666553482	Saving Noah	Dreamscape Media		Adult Fiction	CPC	\$2.89 USD	1	\$2.89 USD	0.00%	\$0.00 USD	\$2.89 USD	Allie Paarsmith	
46	9781442369580	The Troop	Simon & Schuster Audio		Adult Fiction	CPC	\$3.99 USD	1	\$3.99 USD	0.00%	\$0.00 USD	\$3.99 USD	Allie Paarsmith	
47	9781039483590	Autopsy of a Fairytale	Podium Audio		Adult Fiction	CPC	\$2.74 USD	1	\$2.74 USD	0.00%	\$0.00 USD	\$2.74 USD	Allie Paarsmith	
48	9781483087535	Vampire Mountain	Blackstone Publishing		Juvenile Fiction	CPC	\$1.60 USD	1	\$1.60 USD	0.00%	\$0.00 USD	\$1.60 USD	Allie Paarsmith	
49	9781496490834	Raising Mentally Strong Kids	Tyndale House Publishers		Adult Nonfiction	CPC	\$3.00 USD	1	\$3.00 USD	0.00%	\$0.00 USD	\$3.00 USD	Allie Paarsmith	

Budget name	Format	Items	Subtotal	Tax amount	Total
Audiobook titles	Audiobook	50	\$213.32 USD	\$0.00 USD	\$213.32 USD

Total items: 50 **Subtotal:** \$213.32 USD

Tax amount: \$0.00 USD

Total: **\$213.32 USD**

Amount due: **\$213.32 USD**

Customer ID	Invoice number	Date
6497-1086	06497CP25174629	May 31, 2025



OverDrive, Inc.
 One OverDrive Way
 Cleveland, OH 44125
 United States
 Phone: +1 216 573 6886 Fax: +1 216 672 0087
 Email: invoicing@overdrive.com
 US Tax ID number: 34-1522786

Bill to:
 West Liberty Public Library
 400 N. Spencer St
 West Liberty, IA 52776

Sold to:
 West Liberty Public Library
 400 N. Spencer St
 West Liberty, IA 52776

Payment terms:
 On receipt

Invoice Summary - Details follow on next page(s)

Budget name	Format	Items	Subtotal	Tax amount	Total
Ebook titles	Ebook	40	\$198.63 USD	\$0.00 USD	\$198.63 USD
Ebook titles	Audiobook	4	\$12.76 USD	\$0.00 USD	\$12.76 USD

Total items: 44 **Subtotal:** \$211.39 USD

Tax amount: \$0.00 USD

Total: **\$211.39 USD**

Amount due: **\$211.39 USD**

Pay directly in Marketplace

- Select one or more invoices and click **Pay invoice(s)**.
- Select your payment method, then click **Pay by bank account** (US accounts only) or **Pay by credit card**.
- Enter the required information. Bank account information will be saved automatically for future use, and credit card information can be optionally saved.
- **Note:** Your saved bank account or credit card information can only be used by you.
- Click **Confirm payment**.

Other payment options

When you make a payment using one of these methods, you must either include a list of invoice numbers and amounts due, or email the information separately to invoicing@overdrive.com.

Pay by check

Please make checks payable in USD to OverDrive, Inc.

Remittance address:

PO Box 72117
 Cleveland, OH 44192-0002
 United States

Pay by ACH or wire

Please include remittance details with your payment or send remittance details to invoicing@overdrive.com, including your customer ID number and invoice numbers.

Bank Name & Branch: The Huntington National Bank
 7 Easton Oval
 17 South High Street
 Columbus, Ohio
 USA
 Account Name: OverDrive, Inc.
 Account Number: 01661616573
 ACH ABA Routing Number: 041000153
 Wire Routing Number: 044000024
 Swift Code: HUNTUS33

Customer ID				Invoice number					Date				
6497-1086				06497CP25174629					May 31, 2025				

#	ISBN	Title	Publisher	Format	Audience	Lending model	Unit price	Quantity	Cost	Tax rate	Tax amount	Total	Added by	Notes
1	9780996715010	This Naked Mind	Penguin Publishing Group	📖	Adult Nonfiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
2	9780063251991	Demon Copperhead	HarperCollins	📖	Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
3	9780063204171	Remarkably Bright Creatures	HarperCollins	📖	Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
4	9781429961912	Wicked Appetite	St. Martin's Publishing Group	📖	Adult Fiction	CPC	\$11.69 USD	1	\$11.69 USD	0.00%	\$0.00 USD	\$11.69 USD	Allie Paarsmith	
5	9781418568412	Twist of Faith	Thomas Nelson	📖	Adult Nonfiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
6	9780385550376	James (Pulitzer Prize Winner)	Knopf Doubleday Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	2	\$11.00 USD	0.00%	\$0.00 USD	\$11.00 USD	Allie Paarsmith	
7	9781984879332	We All Live Here	Penguin Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
8	9780062982094	A Solitude of Wolverines	HarperCollins	📖	Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
9	9780593321218	Tomorrow, and Tomorrow, and Tomorrow	Knopf Doubleday Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
10	9781466873711	A Better Man	St. Martin's Publishing Group	📖	Adult Fiction	CPC	\$11.69 USD	1	\$11.69 USD	0.00%	\$0.00 USD	\$11.69 USD	Allie Paarsmith	
11	9780593448816	There's Always This Year	Random House Publishing Group	📖	Adult Nonfiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
12	9780593803493	Three Days in June	Knopf Doubleday Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
13	9780062943521	The Diamond Eye	HarperCollins	📖	Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
14	9780593296387	Table for Two	Penguin Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
15	9780385348720	The Splendid and the Vile	Crown	📖	Adult Nonfiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
16	9780593595749	Promise Me Sunshine	Random House Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
17	9781401971373	The Let Them Theory	Hay House	📖	Adult Nonfiction	CPC	\$2.30 USD	3	\$6.90 USD	0.00%	\$0.00 USD	\$6.90 USD	Allie Paarsmith	
18	9780593732441	Swift and Saddled	Random House Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
19	9781466834705	How the Light Gets In	St. Martin's Publishing Group	📖	Adult Fiction	CPC	\$11.69 USD	1	\$11.69 USD	0.00%	\$0.00 USD	\$11.69 USD	Allie Paarsmith	
20	9780593732465	Lost and Lassoed	Random House Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
21	9781683693963	Wake Up and Open Your Eyes	Quirk Books	📖	Adult Fiction	CPC	\$2.20 USD	1	\$2.20 USD	0.00%	\$0.00 USD	\$2.20 USD	Allie Paarsmith	
22	9781496713698	The Undertaker's Assistant	Kensington Books	📖	Adult Fiction	CPC	\$1.69 USD	1	\$1.69 USD	0.00%	\$0.00 USD	\$1.69 USD	Allie Paarsmith	
23	9781641290128	An Elderly Lady Is Up to No Good	Soho Press	📖	Adult Fiction	CPC	\$1.40 USD	1	\$1.40 USD	0.00%	\$0.00 USD	\$1.40 USD	Allie Paarsmith	
24	9780593641200	First-Time Caller	Penguin Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
25	9780062941251	Take a Hint, Dani Brown	HarperCollins	📖	Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
26	9780593498682	Far From Home	Random House Publishing Group	📖	Adult Fiction	CPC	\$5.50 USD	2	\$11.00 USD	0.00%	\$0.00 USD	\$11.00 USD	Allie Paarsmith	
27	9781616956653	Diana's Altar	Soho Press	📖	Adult Fiction	CPC	\$1.60 USD	1	\$1.60 USD	0.00%	\$0.00 USD	\$1.60 USD	Allie Paarsmith	
28	9780593801598	Source Code	Knopf Doubleday Publishing Group	📖	Adult Nonfiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
29		From Below	Black Owl Books	📖	Adult Fiction	CPC	\$1.49 USD	1	\$1.49 USD	0.00%	\$0.00 USD	\$1.49 USD	Allie Paarsmith	

Customer ID	Invoice number	Date
6497-1086	06497CP25174629	May 31, 2025

30	9781466850606	The Nightingale	St. Martin's Publishing Group		Adult Fiction	CPC	\$10.79 USD	1	\$10.79 USD	0.00%	\$0.00 USD	\$10.79 USD	Allie Paarsmith	
31	9780369746948	She's Not Sorry	Park Row Books		Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
32	9780593299401	The Bullet That Missed	Penguin Publishing Group		Adult Fiction	CPC	\$5.50 USD	1	\$5.50 USD	0.00%	\$0.00 USD	\$5.50 USD	Allie Paarsmith	
33	9781429942218	Home Front	St. Martin's Publishing Group		Adult Fiction	CPC	\$10.79 USD	1	\$10.79 USD	0.00%	\$0.00 USD	\$10.79 USD	Allie Paarsmith	
34	9780374303259	The 57 Bus	Farrar, Straus and Giroux (BYR)		Young Adult Nonfiction	CPC	\$10.79 USD	1	\$10.79 USD	0.00%	\$0.00 USD	\$10.79 USD	Allie Paarsmith	
35	9780063345188	Sandwich	HarperCollins		Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
36	9780062447982	The Little Old Lady Who Broke All the Rules	HarperCollins		Adult Fiction	CPC	\$2.49 USD	1	\$2.49 USD	0.00%	\$0.00 USD	\$2.49 USD	Allie Paarsmith	
37	9781250810700	Apples Never Fall	Macmillan Audio		Adult Fiction	CPC	\$3.99 USD	1	\$3.99 USD	0.00%	\$0.00 USD	\$3.99 USD	Allie Paarsmith	
38	9781666646078	The Coworker	Hollywood Upstairs Press		Adult Fiction	CPC	\$2.89 USD	1	\$2.89 USD	0.00%	\$0.00 USD	\$2.89 USD	Allie Paarsmith	
39	9781666672138	Lights Out	Zando		Adult Fiction	CPC	\$2.89 USD	1	\$2.89 USD	0.00%	\$0.00 USD	\$2.89 USD	Allie Paarsmith	
40	9780063204249	The Measure	HarperCollins		Adult Fiction	CPC	\$2.99 USD	1	\$2.99 USD	0.00%	\$0.00 USD	\$2.99 USD	Allie Paarsmith	

Budget name	Format	Items	Subtotal	Tax amount	Total
Ebook titles	Ebook	40	\$198.63 USD	\$0.00 USD	\$198.63 USD
Ebook titles	Audiobook	4	\$12.76 USD	\$0.00 USD	\$12.76 USD

Total items: 44 **Subtotal:** \$211.39 USD

Tax amount: \$0.00 USD

Total: **\$211.39 USD**

Amount due: **\$211.39 USD**

LIBRARY REPORT - 6/18/2025

Summer Reading is going well so far, and we have had lots of sign-ups from both youth and adults. Movie in the Park was canceled, but I will look for a new date to reschedule.

The library will be closed next week on June 19 & 20 for Juneteenth.

Shannon will be introducing Toddler Playtime in July after the fair leaves town. Open play will be from 10am to 11am every Thursday for kids 3 years old and under. Shannon will be making sensory bins and board book displays.

I let Nick know that we will not be going forward with security cameras until we figure out the roof/ceiling situation. I am not comfortable making any decisions or calling anyone in for that, so I will wait for Allie P. to get back from maternity leave.

Agenda Item - Security Cameras

History:

The library has been trying to get security cameras for the exterior of the building. Nick Heath provided quotes from two different companies. Updated security camera quotes were presented at last month's meeting. Money for the cameras would come from the remaining LOST \$100k funds from the City we used for the V&K renovation project.

Because of the water damage to the ceiling on the East end of the upper-level, a decision was made to table security cameras until the June meeting. The remainder of the LOST funds may need to go towards fixing the ceiling. I am waiting for Allie to fully return to decide how she would like to proceed.

Budget Impact:

Money would come from LOST funds.

Options:

- A) Table this decision until Director Paarsmith is back from maternity leave.
- B) Give suggestions for another course of action.

Staff Recommended Action:

Option A