**West Liberty Public Library Minutes**

**Date, time:** June 16, 2021 7:00pm

The June meeting was in person and via Zoom.

**Present at meeting**: Dick Brand, Aly Henderson, Araceli Hernandez Flores, Fr. Dennis Martin, Virginia Miehe, Adriana Moreno, library director Allie Paarsmith, and invited guest Dana Dominguez.

1. **Call to Order** by President Miehe at 7:06pm
2. **Approval of Agenda:** Approval: Brand, Henderson 5-0
3. **Approval of Minutes:** Approval: Brand, Moreno 5-0
4. **Public Discussion:** none
5. **Financial Report:** President Miehe asked about the Climate Engineers bills, services, and recent A/C issues. Director Paarsmith said she will be talking to Climate Engineers soon about these issues.
6. **Director’s Report:** The report included that the youth department revamp in nearly complete, an engineering agreement with V&K has been signed for renovation of the meeting room, temporary signage has been made in English and Spanish to assist patrons getting around the library, conversations with City Building Inspector regarding concrete work has started, many titles have been added to the collection from the Racial Justice Grant, Bookmobile Services is set to begin in July for Atalissa and Nichols patrons, and the Summer Reading Program is off to a great start.
7. **Announcements from Members:** Adriana Moreno mentioned that she is encouraging Dream Catchers to sign up for the Summer Reading Program. Adriana Moreno announced that tonight is her final board meeting and she invited Dana Dominguez to tonight’s meeting and hopes that she will be interested in joining the Library Board.
8. **Old Business:** 
   1. **Youth Department Additional Shelving:** The Youth Department revamp is nearly complete, but requires additional shelving. Motion to pay the $5634.64 quote from LFI for additional shelving; Approval: Brand, Martin 5-0
   2. **Mask Requirement**: Due to the number of unvaccinated patrons who use the library, especially children, the WLPL is encouraging all patrons to wear a mask. Masks will be offered to patrons without. Motion to comply with this statement; Approval: Martin, Moreno 5-0.
9. **New Business**
   1. **FY22 Calendar:** motion to approve the calendar presented: Approval; Moreno, Brand 5-0
   2. **Southeast Digital Archive:** motion to move forward of digitizing our newspapers: Approval; Brand, Henderson 5-0
10. **Adjournment** at 7:56 by Brand, Martin