

**City of West Liberty Public Library**  
**West Liberty Public Library Board of Trustees**  
**Regular Meeting Minutes from August 20, 2025**  
**West Liberty Public Library Lower-Level Meeting Room**

**Present at Meeting:**

Trustees: Samuel Morel, Brianna Harvey, Sara Sedlacek, Ken Brooks, Rachel Morrison, Sergio Guerrero-Ibarra, Hannah Chesmore-Potts

Library Director: Allie Paarsmith

Library Assistant Director: Ali Oepping

City Council Liaison: Josh Shiltz

- I. Call to Order 19:04**
- II. Approval of Agenda:** Motion to approve by Member Sedlacek, Second by Guerrero-Ibarra, **5-0**
- III. Approval of Minutes:** May minutes- Motion to approve by Brooks, Second by Morrison, **5-0**
- IV. Public Discussion:**
  - A.** The landscaping, mulch specifically, needs attention
- V. Financial Report:**
  - A.** Ebsco has some additional products that will assist with communications. A free trial is starting and discussion will start next month
  - B.** Motion to approve and pay expenses by Member Chesmore-Potts Second by Sedlacek **6-0**
- VI. Director's Report:** Given by Paarsmith
- VII. Announcements from Members:**
  - A.** Hannah is currently waiting on visas to be approved before moving to New Zealand. She plans to be here for the September meeting.
- VIII. Old Business:**
  - A.** Director Evaluation
    - i. Paarsmith decided to forego a closed session. Strengths and goals were discussed.
  - B.** Wage Adjustment
    - i. Genny Escareno is moving into the Adult Services. Library budgeted and would like to offer \$20/hr and benefits
    - ii. Motion to approve by Brooks, second by Guerrero-Ibarra, **6-0**
- IX. New Business:**
  - A.** Trustee Recommendation to replace Hannah Chesmore-Potts is tabled until visas are acquired
  - B.** Elevator Repair
    - a. Motion to approve elevator expense by Sedlacek, Second by Chesmore-Potts, **6-0**
- X. Adjourn Meeting:** Motion by Guerrero-Ibarra, Second by Morrison, **6-0**