

City of West Liberty Public Library
Notice and Call of Public Meeting
West Liberty Public Library Board of Trustees
January 21, 2026, at 7 pm:
West Liberty Public Library
Lower-Level Meeting Room

That the above-mentioned governmental body will meet at the date, time, and place about set out. The tentative agenda for said meeting is as follows:

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Minutes**
- IV. Public Discussion**
- V. Financial Report**
- VI. Director's Report**
- VII. Announcements from Members**
- VIII. Old Business**
 - 1. HVAC Contract**
 - 2. Roof Update**
- IX. New Business**
 - 1. Board Orientation**
- X. Adjourn Meeting**

Next meeting is Wednesday, February 18, at 7 pm.

City of West Liberty Public Library
West Liberty Public Library Board of Trustees
Regular Meeting Minutes from December 17, 2025
West Liberty Public Library Lower-Level Meeting Room

Present at Meeting: Trustees Sergio Guerrero-Ibarra, Keegan Paisley, Rachel Morrison, and Samuel Morel, along with City Council Liaison Josh Shiltz, Director Allie Paarsmith, and Assistant Director Ali Oepping

- I. Call to Order – 7:08pm**
- II. Approval of Agenda**
 - a. Motion to amend the agenda for the roof contract
 - i. Motion by Guerrero-Ibarra, Second by Morrison 4-0
- III. Approval of Minutes**
 - a. Motion by Morrison, Second by Guerrero-Ibarra 4-0
- IV. Public Discussion**
 - a. Library roof is still leaking. Allie will contact DC Taylor about this to see what the cost would be to have them come out and check things over.
- V. Financial Report**
 - a. Quickbooks now gives a report of all unpaid bills
 - b. Library is at 42% of budget spend, at 50% of the fiscal year
 - i. Motion to approve report and pay expenses
 - 1. Motion by Guerrero-Ibarra, Second by Morrison 4-0
- VI. Director's Report**
 - a. Given by Paarsmith
- VII. Announcements from Members**
 - a. n/a
- VIII. Old Business**
 - a. Board recommendations being made to Mayor Mark Smith for Skyler Appler, Melanie Clark, and Christine Guerra
 - i. Motion by Morrison, Second by Paisley 4-0
- IX. New Business**
 - a. Meeting room policy exception
 - i. Temporary waiver for Genny Escareno (Adult Services) to carry out a pilot program for the library during closed hours.
 - 1. Per discussion with the board, an exception will be made with the following caveats: At least five people must be in attendance at the program, and an update will need to be presented to the board.
 - a. Motion by Guerrero-Ibarra, Second by Morrison 4-0
 - b. Climate Engineers contract
 - i. Annual payment to be billed in July 2026
 - 1. Motion by Morrison, Second by Paisley 4-0
 - c. Roof update
 - i. Allie will reach out to Lenny Larson about the bidding process
- X. Adjourn Meeting – 8:02pm**



City of West Liberty, IA

Monthly Budget Report

Account Summary

For Fiscal: Current Period Ending: 12/31/2025

		December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 001 - General Fund										
Revenue										
001-4-410-1-4799	Other Misc Revenue	0.00	159.00	159.00	0.00%	0.00	2,540.50	2,540.50	0.00%	0.00
001-4-410-2-4470	County Library Allocation	1,457.75	0.00	-1,457.75	-100.00%	8,746.50	8,500.00	-246.50	-2.82%	17,500.00
001-4-410-2-4471	Local Comm Library Allocation	627.74	3,444.00	2,816.26	448.63%	3,766.44	3,444.00	-322.44	-8.56%	7,536.00
001-4-410-2-4705	Contributions- Gifts/Grants	12,994.80	0.00	-12,994.80	-100.00%	77,968.80	42.00	-77,926.80	-99.95%	156,000.00
001-4-410-4-4433	State Shared Revenue/Enrich IO	166.60	0.00	-166.60	-100.00%	999.60	0.00	-999.60	-100.00%	2,000.00
Total Revenue:		15,246.89	3,603.00	-11,643.89	-76.37%	91,481.34	14,526.50	-76,954.84	-84.12%	183,036.00
Expense										
001-6-410-1-60100	Wages- Full Time	19,812.15	17,472.00	2,340.15	11.81%	118,872.90	114,215.04	4,657.86	3.92%	237,841.00
001-6-410-1-60200	Wages- Part Time	3,339.91	5,629.71	-2,289.80	-68.56%	20,039.46	39,858.90	-19,819.44	-98.90%	40,095.00
001-6-410-1-60400	Wages- Over Time	20.82	0.00	20.82	100.00%	124.92	38.16	86.76	69.45%	250.00
001-6-410-1-61100	FICA-City Contribution	1,771.20	1,718.45	52.75	2.98%	10,627.20	11,514.75	-887.55	-8.35%	21,263.00
001-6-410-1-61300	IPERS-City Contribution	2,132.48	2,045.73	86.75	4.07%	12,794.88	13,188.67	-393.79	-3.08%	25,600.00
001-6-410-1-61400	ICMA-City Contribution	249.90	300.00	-50.10	-20.05%	1,499.40	1,800.00	-300.60	-20.05%	3,000.00
001-6-410-1-61500	Group Medical Insurance- Health	4,331.60	6,458.50	-2,126.90	-49.10%	25,989.60	38,052.55	-12,062.95	-46.41%	52,000.00
001-6-410-1-61600	Worker's Compensation Insurance	208.25	0.00	208.25	100.00%	1,249.50	112.00	1,137.50	91.04%	2,500.00
001-6-410-1-61810	Uniform Allowance	16.66	0.00	16.66	100.00%	99.96	0.00	99.96	100.00%	200.00
001-6-410-1-62100	Dues & Membership Fees	69.97	0.00	69.97	100.00%	419.82	190.00	229.82	54.74%	840.00
001-6-410-1-62200	Subscriptions, Publ & Educ Materials	16.66	0.00	16.66	100.00%	99.96	0.00	99.96	100.00%	200.00
001-6-410-1-62300	Training	49.98	0.00	49.98	100.00%	299.88	128.94	170.94	57.00%	600.00
001-6-410-1-62400	Conference & Travel Expenses	8.33	0.00	8.33	100.00%	49.98	0.00	49.98	100.00%	100.00
001-6-410-2-63100	Building & Grounds Maintenance	999.60	1,609.20	-609.60	-60.98%	5,997.60	12,043.02	-6,045.42	-100.80%	12,000.00
001-6-410-2-63500	Equipment Repairs & Maintenance	83.30	0.00	83.30	100.00%	499.80	0.00	499.80	100.00%	1,000.00
001-6-410-2-63710	Utility Services- Electric, Gas, Water	416.50	524.00	-107.50	-25.81%	2,499.00	7,258.20	-4,759.20	-190.44%	5,000.00
001-6-410-2-63730	Telephone & Internet Expense	249.90	0.00	249.90	100.00%	1,499.40	1,012.20	487.20	32.49%	3,000.00
001-6-410-2-64070	Professional & Consulting Fees	333.20	0.00	333.20	100.00%	1,999.20	2,221.23	-222.03	-11.11%	4,000.00
001-6-410-2-64080	Tort Liability Insurance	291.55	0.00	291.55	100.00%	1,749.30	0.00	1,749.30	100.00%	3,500.00
001-6-410-2-64150	Rentals & Leases	333.20	0.00	333.20	100.00%	1,999.20	1,600.93	398.27	19.92%	4,000.00
001-6-410-2-64260	Enrichment Programs	249.90	287.35	-37.45	-14.99%	1,499.40	4,147.52	-2,648.12	-176.61%	3,000.00
001-6-410-2-65020	Books/Audiovisual/Materials	2,915.50	1,655.03	1,260.47	43.23%	17,493.00	19,960.80	-2,467.80	-14.11%	35,000.00
001-6-410-2-65040	Minor Equipment	83.30	0.00	83.30	100.00%	499.80	18,784.76	-18,284.96	-3,658.46%	1,000.00
001-6-410-2-65070	Operating Supplies	999.60	131.16	868.44	86.88%	5,997.60	1,967.21	4,030.39	67.20%	12,000.00
001-6-410-2-65080	Postage	58.31	3.00	55.31	94.86%	349.86	356.96	-7.10	-2.03%	700.00
001-6-410-2-65210	Janitorial Supplies	166.60	169.07	-2.47	-1.48%	999.60	394.53	605.07	60.53%	2,000.00
001-6-410-3-67280	Capital Improvements	12,495.00	0.00	12,495.00	100.00%	74,970.00	12,600.00	62,370.00	83.19%	150,000.00

Monthly Budget Report

For Fiscal: Current Period Ending: 12/31/2025

	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Expense:	51,703.37	38,003.20	13,700.17	26.50%	310,220.22	301,446.37	8,773.85	2.83%	620,689.00
Total Fund: 001 - General Fund :	-36,456.48	-34,400.20	2,056.28		-218,738.88	-286,919.87	-68,180.99		-437,653.00
Fund: 134 - Library Trust									
Revenue									
134-4-411-4-4300									
Interest Income	0.00	0.00	0.00	0.00%	0.00	137.98	137.98	0.00%	0.00
Total Revenue:	0.00	0.00	0.00	0.00%	0.00	137.98	137.98	0.00%	0.00
Total Fund: 134 - Library Trust :	0.00	0.00	0.00	0.00%	0.00	137.98	137.98	0.00%	0.00
Report Total:	-36,456.48	-34,400.20	2,056.28		-218,738.88	-286,781.89	-68,043.01		-437,653.00

Monthly Budget Report

For Fiscal: Current Period Ending: 12/31/2025

Group Summary

Account Typ...	December Budget	December Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
Fund: 001 - General Fund									
Revenue	15,246.89	3,603.00	-11,643.89	-76.37%	91,481.34	14,526.50	-76,954.84	-84.12%	183,036.00
Expense	51,703.37	38,003.20	13,700.17	26.50%	310,220.22	301,446.37	8,773.85	2.83%	620,689.00
Total Fund: 001 - General Fund :	-36,456.48	-34,400.20	2,056.28		-218,738.88	-286,919.87	-68,180.99		-437,653.00
Fund: 134 - Library Trust									
Revenue	0.00	0.00	0.00	0.00%	0.00	137.98	137.98	0.00%	0.00
Total Fund: 134 - Library Trust :	0.00	0.00	0.00	0.00%	0.00	137.98	137.98	0.00%	0.00
Report Total:	-36,456.48	-34,400.20	2,056.28		-218,738.88	-286,781.89	-68,043.01		-437,653.00

Fund Summary

Fund	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
001 - General Fund	-36,456.48	-34,400.20	2,056.28		-218,738.88	-286,919.87	-68,180.99		-437,653.00
134 - Library Trust	0.00	0.00	0.00		0.00	137.98	137.98		0.00
Report Total:	-36,456.48	-34,400.20	2,056.28		-218,738.88	-286,781.89	-68,043.01		-437,653.00

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
Amazon				
6426	16G3-L71M-KXK9	01/12/2026	Owl Diaries Series (21 Books) Complete Set (Books 1-21) ASIN: 133831324X Sold by: Bruzel	98.99
6502	11LT-KXHN-63HL	01/09/2026	Circle of Days	22.00
6502	1WCG-GGQH-KFKV	01/07/2026	I, Robot (Full Screen Edition)	10.87
6502	1WCG-GGQH-KFKV	01/07/2026	Fallout: Season One (DVD)	19.96
6507	1VRN-QH4W-KWDM	12/18/2025	HYLONE Drafting Chair, Tall Office Chair Standing Desk Chair Brown Mesh High-Back Drafting Stool with Flip-Up Arms, Adjustable Foot Ring, Brown	319.98
Total for Amazon				\$471.80
Ingram				
6502	93168064	01/19/2026	IN THE POND (NATIONAL GEOGRAPH	3.74
6502	93168064	01/19/2026	LEAP FROG	11.24
6502	93168064	01/19/2026	PLUTO	11.49
6502	93168064	01/19/2026	SPA-GRAN LIBRO DEL CAMBIO CLIM	10.90
6502	93168064	01/19/2026	SPA-MONSTRUO DE LOS ABRAZOS MI	10.90
6502	93168064	01/19/2026	SPA-WE PLAY SOCCER / JUGAMOS A	10.92
6502	93168064	01/19/2026	UND-TIERRA	12.05
6502	93168064	01/19/2026	BARK PARK	5.99

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93168064	01/19/2026	BATS (NATIONAL GEOGRAPHIC KIDS	4.49
6502	93168064	01/19/2026	BEACH PAWS	5.24
6502	93168064	01/19/2026	BO HATCHES A PLAN	5.99
6502	93168064	01/19/2026	HT BE A DETECTIVE & OTHER CRIM	10.34
6502	93168064	01/19/2026	SPA-ANTOLOGIA DE AVES EXTRAORD	14.37
6502	93168064	01/19/2026	SPA-ARRASA CON TODD	9.75
6502	93168064	01/19/2026	SPA-CICLOS DE LA NATURALEZA (T	17.24
6502	93168064	01/19/2026	SPA-DOBLE O NADA / DOUBLE DOWN	9.17
6502	93168064	01/19/2026	SPA-ENCICLOPEDIA ILUSTRADA DE	11.21
6502	93168064	01/19/2026	SPA-FRIO FATAL / THE MELTDOWN	9.17
6502	93168064	01/19/2026	/ BIG SHOT SPA-NUMERO	9.17
6502	93168064	01/19/2026	WE CHECK IN W/EACH OTHER	9.19
6502	93168064	01/19/2026	NASHVIL VIA UPS-GROUND PREPAIDY	3.00
6502	93654410	01/13/2026	AMY WU & THE PERFECT BAO	10.92
6502	93654410	01/13/2026	BEACH PUG A BRANCHES BK (DIARY	5.24
6502	93654410	01/13/2026	BUBBLE GUM BISON NEEDS A BATH	10.92
6502	93654410	01/13/2026	DINO-SCHOOL	10.92
6502	93654410	01/13/2026	GATHER GRATEFUL	10.92
6502	93654410	01/13/2026	HAUNTED HOUSE (DIARY OF A ROBL	5.24
6502	93654410	01/13/2026	LETS MAKE MUSIC (AN ALL ARE WE	6.74

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93654410	01/13/2026	MARS EARTHLINGS WELCOME	11.49
6502	93654410	01/13/2026	MAX MEOW BK 1 CAT CRUSADER	9.74
6502	93654410	01/13/2026	PETE THE CAT ROCKING FIELD DAY	10.34
6502	93654410	01/13/2026	PLANT RESCUER	10.92
6502	93654410	01/13/2026	PUG THE PRINCE A BRANCHES BK (	5.24
6502	93654410	01/13/2026	SECRET OF THE LOST GOLD A BRAN	5.24
6502	93654410	01/13/2026	SPA-CAMINO JUNTOS / A WALK TOG	10.90
6502	93654410	01/13/2026	SPA-COLOR DE MIS EMOCIONES / T	12.62
6502	93654410	01/13/2026	SPA-HOLA BARRIGUITA / HELLO TU	6.74
6502	93654410	01/13/2026	SPA-HOLA CARA / HELLO FACE	6.74
6502	93654410	01/13/2026	SPA-JULIAN ES UNA SIRENA	10.92
6502	93654410	01/13/2026	SPA-NO MAS SENORA MIMI	10.34
6502	93654410	01/13/2026	SPA-RESCATADOR DE PLANTAS /	10.90
6502	93654410	01/13/2026	SPA-SUPERHEROE GATUNO / MAX ME	10.37
6502	93654410	01/13/2026	SPA-TIO Y TIO (TIO & TIO SPANI	10.92
6502	93654410	01/13/2026	THATS NOT MY BUNNY	8.24
6502	93654410	01/13/2026	UNICORNS ARE THE WORST	10.92
6502	93654410	01/13/2026	URBAN OWLS	10.92
6502	93654410	01/13/2026	WAGNIFICENT	14.29
6502	93654410	01/13/2026	WAGNIFICENT A NEW DOG IN THE	14.29

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93654410	01/13/2026	WILD ROBOT ON THE ISLAND	11.49
6502	93654410	01/13/2026	5 LITTLE FRIENDS A COLL OF FIN	11.49
6502	93654410	01/13/2026	ADORABLE EMPIRE A GRAPHIC NOVE	9.74
6502	93654410	01/13/2026	ARE THERE RAINBOWS IN SPACE	10.34
6502	93654410	01/13/2026	BUBBLEGUM SHOES THE CASE OF TH	10.34
6502	93654410	01/13/2026	DIARY OF A WIMPY KID #14 WRECK	11.24
6502	93654410	01/13/2026	DIARY OF A WIMPY KID #4 DOG D	11.24
6502	93654410	01/13/2026	DRAGONET PROPHECY (WINGS OF FI	6.74
6502	93654410	01/13/2026	DREAM ON	9.74
6502	93654410	01/13/2026	ENCOUNTER AT OWL ROCK	10.92
6502	93654410	01/13/2026	ESCAPING PERIL (WINGS OF FIRE	6.74
6502	93654410	01/13/2026	FREE PIANO (NOT HAUNTED)	9.09
6502	93654410	01/13/2026	HT BE A DR & OTHER LIFE-SAVING	10.34
6502	93654410	01/13/2026	HT BE A VET & OTHER ANIMAL JOB	10.34
6502	93654410	01/13/2026	HT BE AN ASTRONAUT & OTHER SPA	10.92
6502	93654410	01/13/2026	JBK & A LITTLE MONKEY BUSINESS	9.74
6502	93654410	01/13/2026	MISS CAMPER A GRAPHIC NOVEL	9.74
6502	93654410	01/13/2026	SPA-DANDO LA NOTA / DIPER OVER	9.17
6502	93654410	01/13/2026	SPA-DIARIO DEL WIMPY KID 19 EN	9.17
6502	93654410	01/13/2026	SPA-HOMBRE PERRO CUMBRES MATER	8.44

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93654410	01/13/2026	SPA-HOMBRE PERRO EL DESPELUZAD	9.74
6502	93654410	01/13/2026	SPA-HOMBRE PERRO JUAN EL GRAND	9.74
6502	93654410	01/13/2026	SPA-MANUAL DE UN HEROE PARA LA	9.71
6502	93654410	01/13/2026	SPA-SRTA CAMPISTA (MISS CAMPER	9.74
6502	93654410	01/13/2026	SPA-TOCADO Y HUNDIDO / THE DEE	9.75
6502	93654410	01/13/2026	SPA-VOLANDO VOY / THE GETAWAY	9.17
6502	93654410	01/13/2026	SPA-YO DE VERDAD / PICT DAY	12.32
6502	93654410	01/13/2026	SUPERPOWERED PLANTS	11.47
6502	93654410	01/13/2026	TREAS HUNT	10.92
6502	93654410	01/13/2026	UNBOXING LIBBY	10.34
6502	93654410	01/13/2026	UNICORNIA A MAGICAL BIRTHDAY	5.24
6502	93654410	01/13/2026	UNICORNIA THE CUPCAKE CONTEST	5.24
6502	93654410	01/13/2026	UNICORNIA THE DANCE SHOW	5.24
6502	93654410	01/13/2026	WE ARE ALL ANIMALS	11.49
6502	93654410	01/13/2026	DINO-HOCKEY	10.92
6502	93654410	01/13/2026	TUESDAY IS DADDYS DAY	10.92
6502	93654410	01/13/2026	SHIPPING/ HANDLING	3.00
6502	93767520	01/16/2026	NELSON P BOOKED FOR MURDER	11.40
6502	93767520	01/16/2026	BENEDICT GET STARTED IN FINGER KNITTING	11.99

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93767520	01/16/2026	HOARE BE ANTHOLOGY OF EXQUISITE BIRDS	14.37
6502	93767520	01/16/2026	DAVEY OW PASSIONATE ABT PENGUINS	11.49
6502	93767520	01/16/2026	ROHDE MA WHERE IN THE WORLD ARE YOU	10.34
6502	93767520	01/16/2026	SHIPPING/HANDLING	9.00
6502	93783389	01/16/2026	SPA-MALDICION DEL TITAN NOVELA	10.77
6502	93783389	01/16/2026	SPA-MAR DE LOS MONSTRUOS NOVEL	11.97
6502	93783389	01/16/2026	THEY WHO DO NOT GRIEVE	11.21
6502	93783389	01/16/2026	SPA-LIBRO PARA NINOS SOBRE INM	11.49
6502	93783389	01/16/2026	SPA-LIBRO PARA NINOS SOBRE RAC	11.49
6502	93783389	01/16/2026	SPA-LIO CON BRILLI-BRILLI /A	9.71
6502	93783389	01/16/2026	HOW DINOSAURS WENT EXTINCT	10.92
6502	93783389	01/16/2026	HT GET YOUR OCTOPUS TO SCHOOL	10.92
6502	93783389	01/16/2026	NIXIE MAKES WAVES (MERMAIDS TO	5.24
6502	93783389	01/16/2026	READY TO SOAR	10.92
6502	93783389	01/16/2026	THERE WAS A PARTY FOR LANGSTON	10.92
6502	93783389	01/16/2026	WHY NOT YOU	10.92
6502	93783389	01/16/2026	WILSON M OWLING	11.49
6502	93783389	01/16/2026	SPA-ENCICLOPEDIA ILUSTRADA DE	11.21

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93783389	01/16/2026	BUGGED	11.39
6502	93783389	01/16/2026	DOLPHIN GIRL 1 TROUBLE IN PIZZ	8.44
6502	93783389	01/16/2026	DOLPHIN GIRL 2 EYE OF THE BALO	8.44
6502	93783389	01/16/2026	GOOD MORNING GOOD NIGHT / BUEN	6.74
6502	93783389	01/16/2026	PETER LEES NOTES FROM THE FIEL	6.74
6502	93783389	01/16/2026	SPA-DINOSAURIOS NO DIBUJAN LOS	10.90
6502	93783389	01/16/2026	TROUBLE W/A TINY T	9.77
6502	93783389	01/16/2026	UNREADY QUEEN	5.96
6502	93783389	01/16/2026	SHIPPING/HANDLING	3.00
6502	93575685	01/09/2026	LOPEZ MA SPA-MONSTRUO DE LAS RABIETAS G	10.90
6502	93575685	01/09/2026	GRUHL JA JUST A THOUGHT	9.75
6502	93575685	01/09/2026	SHIPPING/HANDLING	9.00
6502	93561477	01/09/2026	ALL THE OTHER MOTHERS HATE ME	16.68
6502	93561477	01/09/2026	AND THEN THERE WAS YOU	11.40
6502	93561477	01/09/2026	ASK FOR ANDREA DLX STENCILED E	11.37
6502	93561477	01/09/2026	BIG KIDS BIGGER FEELINGS	16.67
6502	93561477	01/09/2026	BLACK WOLF	17.25
6502	93561477	01/09/2026	EX-GIRLFRIEND MURDER CLUB ORIG	11.39
6502	93561477	01/09/2026	GONE BEFORE GOODBYE -LP	19.20

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93561477	01/09/2026	HOLIDAY EVER AFTER	11.40
6502	93561477	01/09/2026	HOME IS WHERE THE BODIES ARE	16.09
6502	93561477	01/09/2026	LIES HE TOLD ME	17.25
6502	93561477	01/09/2026	NO EXIT	11.39
6502	93561477	01/09/2026	NOT IN LOVE	11.40
6502	93561477	01/09/2026	ONLY 1 LEFT	16.10
6502	93561477	01/09/2026	PITCHER PERFECT LTD/E	11.39
6502	93561477	01/09/2026	PS I HATE YOU	11.40
6502	93561477	01/09/2026	SHARP FORCE	17.25
6502	93561477	01/09/2026	SPA-ABRAZA A LA NINA QUE FUIST	13.17
6502	93561477	01/09/2026	SPA-BRUJA DE LO SALVAJE / WITC	11.97
6502	93561477	01/09/2026	SPA-RECUPERA TU MENTE RECONQUI	11.37
6502	93561477	01/09/2026	TOO OLD FOR THIS	17.25
6502	93561477	01/09/2026	WE MET LIKE THIS	11.40
6502	93561477	01/09/2026	1 BY 1	10.79
6502	93561477	01/09/2026	7 REASONS TO MURDER YOUR DINNE	10.79
6502	93561477	01/09/2026	DONT TRUST FISH	10.92
6502	93561477	01/09/2026	POLAR BEAR IN THE SNOW	10.34
6502	93561477	01/09/2026	THATS NOT MY TRACTOR	8.24
6502	93561477	01/09/2026	SHIPPING/ HANDLING	3.00

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93528535	01/08/2026	ACADEMY ACADEMY -LP	19.20
6502	93528535	01/08/2026	ATMOSPHERE A GMA BK CLUB PICK	17.25
6502	93528535	01/08/2026	CONFRONTING THE PRESIDENTS	20.13
6502	93528535	01/08/2026	CULPABILITY (OPRAHS BK CLUB)	17.25
6502	93528535	01/08/2026	FAVORITES	11.40
6502	93528535	01/08/2026	HIKE	11.40
6502	93528535	01/08/2026	HT DRAW SUPER CUTE THINGS W/BO	11.99
6502	93528535	01/08/2026	LORD OF THE FLIES	9.00
6502	93528535	01/08/2026	LOST BOOKSHOP	11.39
6502	93528535	01/08/2026	MONTESORI CHILD	11.99
6502	93528535	01/08/2026	MONTESORI TODDLER	11.99
6502	93528535	01/08/2026	MRS ENDICOTTS SPLENDID ADV	10.19
6502	93528535	01/08/2026	MY LIFE W/THE WALTER BOYS	8.99
6502	93528535	01/08/2026	NIGHT DIVIDED (SCHOLASTIC GOLD	6.74
6502	93528535	01/08/2026	ON WINGS OF BLOOD (STANDARD ED	17.25
6502	93528535	01/08/2026	PET SEMATARY	11.39
6502	93528535	01/08/2026	RIVER IS WAITING (OPRAHS BK CL	17.24
6502	93528535	01/08/2026	RIVER IS WAITING (OPRAHS BK CL	17.24
6502	93528535	01/08/2026	STORM OF SECRETS & SORROW	11.97
6502	93528535	01/08/2026	TALES OF ANCIENT WORLDS	12.64

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	93528535	01/08/2026	THINGS WE LEAVE UNFINISHED	9.59
6502	93528535	01/08/2026	SPA-INTERPRETE (THE INTERPRETE	10.92
6502	93528535	01/08/2026	SHIPPING/ HANDLING	3.00
6502	93055097	12/22/2025	BABY GROUP	13.29
6502	93055097	12/22/2025	COLDBREW GD	32.21
6502	93055097	12/22/2025	COMP AIR FRYER CKBK FOR BEGINN	10.43
6502	93055097	12/22/2025	COMP COUPLES THERAPY WORKBK	8.24
6502	93055097	12/22/2025	CRASH	10.79
6502	93055097	12/22/2025	DRS WIFE	10.79
6502	93055097	12/22/2025	FAMILY AT NO 23	10.79
6502	93055097	12/22/2025	HES LYING ABT EVERYTHING	12.34
6502	93055097	12/22/2025	MAD WIFE	10.79
6502	93055097	12/22/2025	MEAN MOMS GT RAISING GRT KIDS	11.24
6502	93055097	12/22/2025	PERFECT SON	10.79
6502	93055097	12/22/2025	SIMPLE COCKTAILS FOR HOME BART	15.19
6502	93055097	12/22/2025	WEBS YOU WEAVE	14.24
6502	93055097	12/22/2025	FANCY NANCY JOJO & THE TWINS	3.74
6502	93055097	12/22/2025	SPA-ACT VOTA POR OLIVIA	12.99
6502	93055097	12/22/2025	SHIPPING/HANDLING	3.00
6502	92946133	12/18/2025	ELEMENTAL LITTLE LIU CYNT	4.49
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Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	92946133	12/18/2025	DISNEY/PIXAR SHIPPING/HANDLING	9.00
6502	93303492	12/31/2025	why we drink too much	16.10
6502	93303492	12/31/2025	SHIPPING/HANDLING	9.00
6502	93319734	12/31/2025	CLARKE J NEON LEON	9.77
6502	93319734	12/31/2025	HOWLEY J BIG BOYS CRY	16.79
6502	93319734	12/31/2025	SHIPPING/ HANDLING	9.00
Total for Ingram				\$2,031.29
Marco Technologies				
6415	572967164	01/08/2026	Printers	317.21
Total for Marco Technologies				\$317.21
Midwest Tape				
6502	508013969	11/11/2025	DOG MAN Widescreen COLLECTOR'S 17606934 1500144571 EDITION 1D	17.84
6502	507980053	11/04/2025	STAR TREK: LOWER DECKS COMPLETE SERIES Widescreen 10D	50.99
6502	507980053	11/04/2025	BACK TO THE FUTURE Widescreen 1D	12.74
6502	507980053	11/04/2025	DARIA COMPLETE ANIMATED SERIES Full screen 8D	22.09
6502	507980053	11/04/2025	LAST KIDS ON EARTH, THE: BOOK 1 Widescreen 1D	8.49

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Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	507980053	11/04/2025	ROMA Widescreen CRITERION COLLECTION 2D	22.49
6502	507980053	11/04/2025	THERE WILL BE BLOOD Widescreen 1D	12.74
6502	507950586	10/28/2025	ADVENTURES OF BARON MUNCHAUSEN Widescreen 20th anniversary edition 1D	12.74
6502	507950586	10/28/2025	DUNE: PART 2 Widescreen 1D	23.79
6502	507950586	10/28/2025	FREAKY TALES Widescreen 2D	21.74
6502	507950586	10/28/2025	IMAGINARIUM OF DOCTOR PARNASSUS, THE Widescreen 1D	18.69
6502	507950586	10/28/2025	MONTY PYTHON AND THE HOLY GRAIL Widescreen 40TH ANNIVERSARY EDITION 1D	12.74
6502	507950586	10/28/2025	MONTY PYTHON'S THE MEANING OF LIFE Widescreen 1D	11.24
6502	507950586	10/28/2025	20 DAYS IN MARIUPOL Widescreen 1D	18.74
6502	507950586	10/28/2025	BARBIE Widescreen 1D	20.39
6502	507950586	10/28/2025	BIG LEBOWSKI, THE Widescreen COLLECTOR'S EDITION 1D	8.49
6502	507950586	10/28/2025	CASABLANCA Full screen 1D	11.04
6502	507950586	10/28/2025	CURIOUS GEORGE 30 STORY COLLECTION Widescreen 2D	7.49
6502	507950586	10/28/2025	DON'T TELL MOM THE BABYSITTER'S DEAD Widescreen 1D	5.94

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	507950586	10/28/2025	EL MARIACHI/DESPERADO/ONCE UPON A TIME I Widescreen 3D	11.34
6502	507950586	10/28/2025	FIVE NIGHTS AT FREDDY'S Widescreen NIGHT SHIFT EDITION 1D	16.99
6502	507950586	10/28/2025	FLOW Widescreen CRITERION COLLECTION 2D	22.49
6502	507950586	10/28/2025	GABBY'S DOLLHOUSE: CAT-TASTIC DANCE ALON Widescreen 1D	11.24
6502	507950586	10/28/2025	GET CREATIVE Widescreen 1D	7.49
6502	507950586	10/28/2025	HOLDOVERS, THE Widescreen COLLECTOR'S EDITION 1D	16.99
6502	507950586	10/28/2025	KIPO AND THE AGE OF WONDERBEASTS COMPLET Widescreen	17.99
6502	507950586	10/28/2025	LET'S GO ON A TRIP Widescreen 1D	7.49
6502	507950586	10/28/2025	MIFFY THE MOVIE Widescreen 1D	12.74
6502	507950586	10/28/2025	MIFFY'S ADVENTURES BIG AND SMALL: THE GR Widescreen 1D	9.74
6502	507950586	10/28/2025	MISS BALA Widescreen 1D	8.49
6502	507950586	10/28/2025	NORTH BY NORTHWEST Widescreen 1D	5.94
6502	507950586	10/28/2025	NOSFERATU Widescreen EXTENDED CUT 1D	17.84
6502	507950586	10/28/2025	ORPHAN BLACK COMPLETE SERIES Widescreen 15D	50.99

Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	507950586	10/28/2025	OVER THE GARDEN WALL Widescreen 1D	12.74
6502	507950586	10/28/2025	SESAME STREET MECHA BUILDERS THE COMPLET Widescreen 1 3D	19.49
6502	507950586	10/28/2025	SHINING, THE Full screen REMASTERED 1D	5.94
6502	507950586	10/28/2025	SINGIN' IN THE RAIN Full screen 2D	11.04
6502	507950586	10/28/2025	STING, THE Widescreen 1D	12.74
6502	507950586	10/28/2025	TED LASSO: THE RICHMOND WAY Widescreen 7D	83.24
6502	507950586	10/28/2025	VOCES: AMERICAN HISTORIA: THE UNTOLD HIS Widescreen 1D	22.49
6502	507950586	10/28/2025	Y TU MAMA TAMBIEN Widescreen CRITERION COLLECTION, DIRECTOR APPROVED SPECIAL EDITION 2D	22.49
6502	507900239	10/17/2025	ASTERIX: THE SECRET OF THE MAGIC POTION Widescreen 1D	16.99
6502	507900239	10/17/2025	BABY EINSTEIN: OCEAN EXPLORERS Widescreen 2D	18.74
6502	507900239	10/17/2025	GET UP AND DANCE! Widescreen & Full screen 1D	7.49
6502	507900239	10/17/2025	SCARYGIRL Widescreen 1D	15.74
6502	507900239	10/17/2025	SIMON SCHAMA: THE HOLOCAUST, 80 YEARS O Widescreen 1D	22.49
6502	507900239	10/17/2025	STREET HEROINES Widescreen 1D	23.79

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Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	507900239	10/17/2025	WICKED Widescreen 1D	20.39
6502	507866888	10/10/2025	MICKEY 17 Widescreen 1D	23.79
6502	507866888	10/10/2025	GODZILLA MINUS ONE Widescreen 1D	20.39
6502	507866888	10/10/2025	IDIOCRACY Widescreen 1D	10.19
6502	507866888	10/10/2025	INDIANA JONES AND THE RAIDERS OF THE LOS Widescreen 1D	12.74
6502	507866888	10/10/2025	JANE AUSTEN WRECKED MY LIFE Widescreen 1D	23.99
6502	507866888	10/10/2025	LIKE WATER FOR CHOCOLATE Widescreen 1D	11.24
6502	507866888	10/10/2025	MONKEY, THE Widescreen 1D	20.24
6502	507866888	10/10/2025	PHOENICIAN SCHEME, THE Widescreen 1D	23.24
6502	507866888	10/10/2025	SINNERS Widescreen 1D	26.99
Total for Midwest Tape				\$1,026.78
Overdrive				
6502	06497CP25410789	12/31/2025	The Impossible Fortune	5.50
6502	06497CP25410789	12/31/2025	Atmosphere	5.50
6502	06497CP25410789	12/31/2025	Out of Range	5.50
6502	06497CP25410789	12/31/2025	Dungeon Crawler Carl	1.29
6502	06497CP25410789	12/31/2025	Sunrise Canyon	2.79
6502	06497CP25410789	12/31/2025	Look Closer	5.50

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Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	06497CP25410789	12/31/2025	The Love Season	10.79
6502	06497CP25410789	12/31/2025	The Heartbreak Hotel	5.50
6502	06497CP25410789	12/31/2025	Problematic Summer Romance	5.50
6502	06497CP25410789	12/31/2025	The Lorax	3.50
6502	06497CP25410789	12/31/2025	All the Ugly and Wonderful Things	10.79
6502	06497CP25410789	12/31/2025	Sisters by Choice	1.99
6502	06497CP25410789	12/31/2025	The Correspondent	11.00
6502	06497CP25410789	12/31/2025	Buckeye	5.50
6502	06497CP25410789	12/31/2025	Book and Dagger	2.49
6502	06497CP25410789	12/31/2025	At Home in Mitford	5.50
6502	06497CP25410789	12/31/2025	We Are All Guilty Here	1.77
6502	06497CP25410789	12/31/2025	Bury Our Bones in the Midnight Soil	13.49
6502	06497CP25410789	12/31/2025	Great Big Beautiful Life	16.50
6502	06497CP25410789	12/31/2025	John & Paul	15.29
6502	06497CP25410789	12/31/2025	Chasing Evil	15.29
6502	06497CP25410789	12/31/2025	Before the Swallows Come Back	0.99
6502	06497CP25410789	12/31/2025	The Antidote	5.50
6502	06497CP25410789	12/31/2025	Rage	13.49
6502	06497CP25410789	12/31/2025	Sugar and Spite	12.59
6502	06497CP25410789	12/31/2025	The Survivors	10.79
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Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	06497CP25410789	12/31/2025	Nadie nos vio partir	0.99
6502	06497CP25410789	12/31/2025	Crazy Spooky Love	5.50
6502	06497CP25410789	12/31/2025	Framed in Death	13.49
6502	06497CP25410789	12/31/2025	The Business Trip St. Martin's Publishing Group	13.49
6502	06497CP25408855	12/31/2025	What I Saw in Heaven	2.55
6502	06497CP25408855	12/31/2025	The Thursday Murder Club	9.50
6502	06497CP25408855	12/31/2025	The Wishing Game	9.50
6502	06497CP25408855	12/31/2025	The Bewitching	9.50
6502	06497CP25408855	12/31/2025	Sorry Not Sorry	5.13
6502	06497CP25408855	12/31/2025	Never Closer	2.39
6502	06497CP25408855	12/31/2025	Blue Moon Promise	2.99
6502	06497CP25408855	12/31/2025	We Don't Talk About Carol	9.50
6502	06497CP25408855	12/31/2025	The Irresistible Urge to Fall for Your Enemy	9.50
6502	06497CP25408855	12/31/2025	A People's History of the United States	2.99
6502	06497CP25408855	12/31/2025	The Fort Bragg Cartel	7.60
6502	06497CP25408855	12/31/2025	Miss Benson's Beetle	9.50
6502	06497CP25408855	12/31/2025	Carrie Soto Is Back	9.50
6502	06497CP25408855	12/31/2025	The Road to Tender Hearts	19.00
6502	06497CP25408855	12/31/2025	Home Front	3.99
6502	06497CP25408855	12/31/2025	Final Girls	9.50

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Unpaid bills by Vendor

West Liberty Public Library

July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	06497CP25408855	12/31/2025	A Last Goodbye	1.99
6502	06497CP25408855	12/31/2025	Nobody Wants Your Sh*t	2.99
6502	06497CP25408855	12/31/2025	I Hope This Finds You Well	2.99
6502	06497CP25408855	12/31/2025	Forty Autumns	2.99
6502	06497CP25408855	12/31/2025	Scythe & Sparrow	9.50
6502	06497CP25408855	12/31/2025	Great and Precious Things	2.74
6502	06497CP25408855	12/31/2025	Long Time Gone	4.15
6502	06497CP25408855	12/31/2025	One Golden Summer	9.50
6502	06497CP25408855	12/31/2025	The In-Between	6.65
6502	06497CP25408855	12/31/2025	The Unselected Journals of Emma M. Lion, Volume 2	2.89
6502	06497CP25408855	12/31/2025	The Salt Stones	2.39
6502	06497CP25408855	12/31/2025	Home Front	2.99
6502	06497CP25408855	12/31/2025	The Wife Upstairs	2.89
6502	06497CP25408855	12/31/2025	Shorefall	9.50
6502	06497CP25408855	12/31/2025	The Women of the Bible Speak	2.99
6502	06497CP25408855	12/31/2025	The One	2.99
6502	06497CP25408855	12/31/2025	All the Other Mothers Hate Me	9.50
6502	06497CP25408855	12/31/2025	That Last Carolina Summer	2.99
6502	06497CP25408855	12/31/2025	A Disruptive Faith	2.55

Unpaid bills by Vendor

West Liberty Public Library
July, 2025-June, 2026

Distribution account number	Bill number	Date	Line description	Amount
6502	06497CP25408855	12/31/2025	The Culture Code	6.65
6502	06497CP25408855	12/31/2025	Holes	3.23
6502	06497CP25408855	12/31/2025	The Good Neighbors	1.99
6502	06497CP25408855	12/31/2025	The House Across the Lake	9.50
6502	06497CP25408855	12/31/2025	Unsheltered	2.99
6502	06497CP25408855	12/31/2025	The Ex-Girlfriend Murder Club	2.99
6502	06497CP25408855	12/31/2025	The C*ck Down the Block	2.89
Total for Overdrive				\$465.87

Library Director's Report

19 January 2026

Summary:

Welcome to our new board members! In light of that, we are taking the time to orient the whole board to brief the new members and provide reminders to our existing trustees.

Goals and Lead Measure Updates:

I will provide a more detailed update of our goals and lead measures after the new members have been brought up to speed on the strategic plan.

Building and Technology:

DC Taylor was able to come out to repair the roof. I still haven't received a report from them, but there's currently no water coming in. I met with Lenny Larson and Gladys Petersen with ISG, and Gladys will be coming to take a look at figuring out how to fix the roof permanently.

From what I understand we have passed our boiler inspection. However, Blaine Kelly has left Climate Engineers and I would like to explore other options instead of renewing our contract. We will discuss both of these issues later.

Staff and Volunteers:

I am continuing to work on an operations manual. We are feeling the loss of Tim as I knew we would. We are currently lacking a depth of coverage when it comes to our staff, but I'm hoping things will feel a bit less tight once we adjust. We have implemented a desk schedule to ensure coverage at our upper and lower circulation desks, and that has been helping.

Collections & Materials:

In December, 246 print books and 8 video items were added to the collection. No print materials were withdrawn since the bulk of our weeding happens on a quarterly basis; however, 269 video items were weeded. I'm working to refresh that collection in anticipation of a shift back towards physical media due to the streaming climate. The catalog records for our existing video collection are in rough shape, so it will be a better use of time to acquire new items with better records than fix the records for outdated titles. A similar weeding review of the Young Adult collection has happened in January, so that will be reflected in next month's statistics.

I am still working to figure out how to provide a more accurate report, but here are the year-to-date totals:

- 1,456 print materials added, 633 withdrawn
- 101 video items added, 271 withdrawn
- 12 other materials added, 162 withdrawn (video game collection)

December circulation was similar to November, a reflection of busy holidays and cold weather: 212 Adult, 270 Children's, and 6 Young Adult book checkouts, along with 77 videos and 22 other physical items. Children's physical circulations totaled 298, and 171 items were borrowed by rural residents.

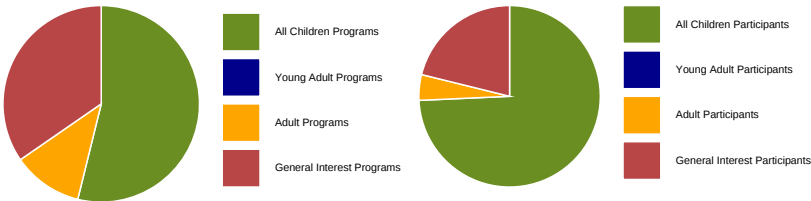
Digital use included 200 Bridges e-book checkouts, 297 downloadable audiobooks, and 61 electronic serial uses. The library recorded 654 visits, 504 wireless sessions, and 27 public computer sessions for the month.

Programming & Outreach

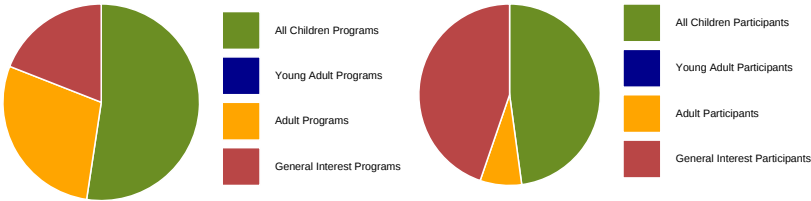
See attached report.

West Liberty Public Library
July, 2025 - December, 2025

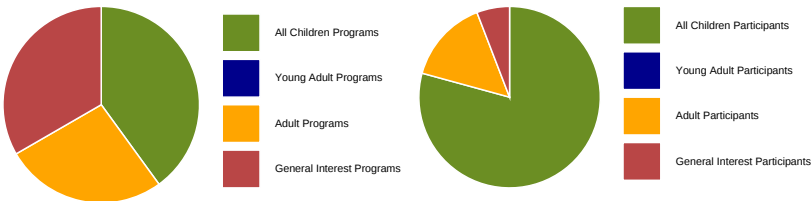
July					
Overview					
All Children Programs	14	53.85%	All Children Participants	130	74.29%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	11.54%	Adult Participants	8	4.57%
General Interest Programs	9	34.62%	General Interest Participants	37	21.14%
Total Programs	26		Total Participants	175	



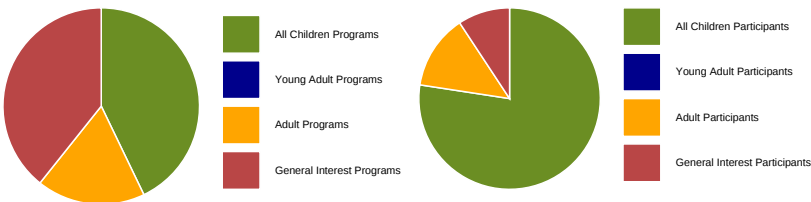
August					
Overview					
All Children Programs	11	52.38%	All Children Participants	123	47.86%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	6	28.57%	Adult Participants	19	7.39%
General Interest Programs	4	19.05%	General Interest Participants	115	44.75%
Total Programs	21		Total Participants	257	



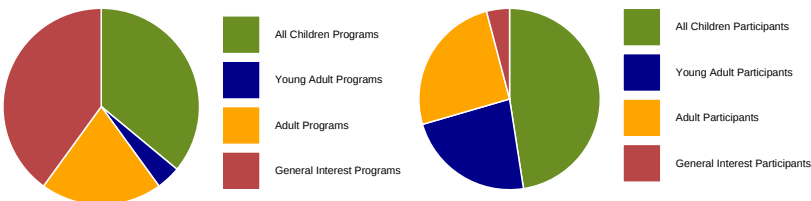
September					
Overview					
All Children Programs	12	40%	All Children Participants	149	79.26%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	8	26.67%	Adult Participants	28	14.89%
General Interest Programs	10	33.33%	General Interest Participants	11	5.85%
Total Programs	30		Total Participants	188	



October					
Overview					
All Children Programs	12	42.86%	All Children Participants	192	77.42%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	17.86%	Adult Participants	33	13.31%
General Interest Programs	11	39.29%	General Interest Participants	23	9.27%
Total Programs	28		Total Participants	248	

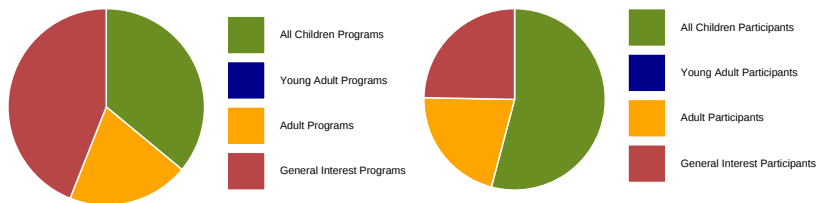


November					
Overview					
All Children Programs	9	36%	All Children Participants	58	47.54%
Young Adult Programs	1	4%	Young Adult Participants	28	22.95%
Adult Programs	5	20%	Adult Participants	31	25.41%
General Interest Programs	10	40%	General Interest Participants	5	4.1%
Total Programs	25		Total Participants	122	

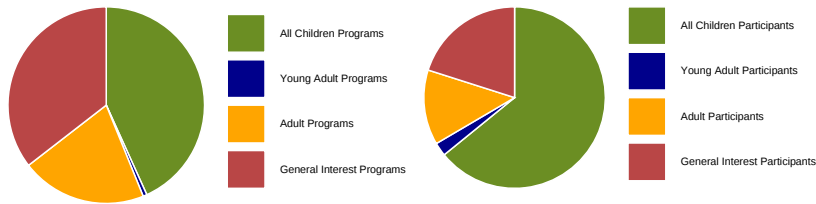


West Liberty Public Library
July, 2025 - December, 2025

December					
Overview					
All Children Programs	9	36%	All Children Participants	92	54.12%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	20%	Adult Participants	36	21.18%
General Interest Programs	11	44%	General Interest Participants	42	24.71%
Total Programs	25		Total Participants	170	



Year in Review					
Overview					
All Children Programs	67	43.23%	All Children Participants	744	64.14%
Young Adult Programs	1	0.65%	Young Adult Participants	28	2.41%
Adult Programs	32	20.65%	Adult Participants	155	13.36%
General Interest Programs	55	35.48%	General Interest Participants	233	20.09%
Total Programs	155		Total Participants	1160	



In December, you had 22 bookings overall with a cumulative attendance of 130 patrons.

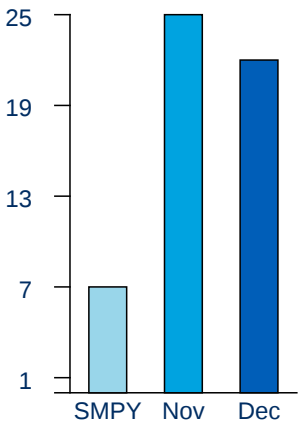
Change from prior month



22 ↓ -12%

Total Bookings

Total Monthly Bookings



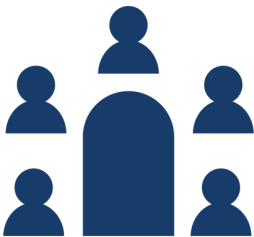
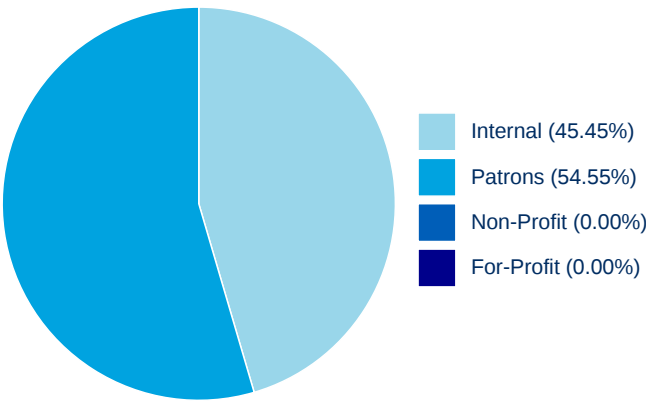
*SMPY: Same Month Prior Year



130 ↑ 66.67%

Total Attendance

Booking Breakdowns By Percentage



5.9 ↑ 90.32%

Average Attendance

10 ↑ 25%
Internal Bookings

12 ↓ -25%
Patron Bookings

0 ↓ -100%
Non-Profit Bookings

0 ↑ -
For-Profit Bookings

Booking Breakdown

West Liberty Public Library
December-2025

In December, 176 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

